

Missouri Ozarks Community Action, Inc



Head Start Annual Report 2011

Missouri Ozarks Community Action, Inc

TABLE OF CONTENTS

FINANCIAL

[FUNDING AND FUNDING SOURCES](#)
[BUDGET AND EXPENDETURES](#)
[ANNUAL AUDIT](#)

MONITORING

[THE TRIENNIAL PROGRAM REVIEW](#)
[PROGRAM INFORMATION REPORT](#)
[PERFORMANCE INDICATORS](#)

SERVICES

[EDUCATION SERVICES](#)
[PARENT INVOLVMENT](#)
[HEALTH SERVICES](#)
[DISABILITES SERVICES](#)

Financial

FUNDING SOURCES

Missouri Ozarks Community Action, Inc (MOCA) Head Start has two notable funding sources and, as a separate program, some additional income from its After Hours Childcare program. The first two sources are used to pay for Head Start services and the third is used to pay for wrap around services that fall outside the normal operating hours of the Head Start program.



The primary source of funding is a grant from the Department of Health and Human Services and The Office of Head Start. An additional resource is the Department of Agriculture's Child and Adult Care Food Program; a reimbursement program that pays for portions of the nutrition program provided by MOCA Head Start. Non-Federal match is required for grant funds and are the local share of the Head Start funding.

MOCA HEAD START FUNDING - 2011

In the 2010-2011 funding year MOCA Head Start received the following funding:

Department of Health and Human Services

PA-4122	\$3,981,898	Base Grant
PA-4120	\$ 47,001	Training
Unobligated 2009 Funds	\$ 67,397	Safe Environments
COLA	\$ 41,447	Staff Compensation/COLA
Total HHS	\$4,137,743	

Department of Agriculture CACFP

\$ 269,571 USDA Reimbursement

Non-Federal Share

\$1,034,435

Local In-Kind Donations*

Total All Sources

\$5,441,749

*Non-Federal Share exceeded grant requirements

MOCA HEAD START EXPENDITURES – 2011

MOCA Head Start budget is based on previous years experience and anticipated increases in the cost of living and reflects the amount allocated to MOCA Head Start by the Department of Health and Human Services.

MOCA Head Start Budget and Actual Expenses for the 2010-2011 grant year is available by clicking the link below.

[Statement of Revenue and Expenditures](#)

ANNUAL AUDIT – 2011

Annual financial and program audits are conducted at Missouri Ozarks Community Action, Inc by certified independent auditors skilled in auditing non-profit community action agencies. The 2011 Audit Report had no findings related to Head Start.

[2011 Audit Report](#)



Monitoring

THE TRIENNIAL PROGRAM REVIEW

In addition to a process of on-going monitoring of program funds and services the Administration for Children and Families (ACF) performs an on-site review once every three years. This review was conducted in May of 2011 and found the program in compliance with all federal laws and regulations.

[2011 Head Start Review Report](#)



PROGRAM INFORMATION REPORT

Annually, at the end of each program year MOCA Head Start reports program outcomes to The Office of Head Start. The Program Information Report (PIR) is a compilation of program statistics concerning the numbers of children and families served, the services provided and other program information.

[2011 Program Information Report](#)

PERFORMANCE INDICATORS

Each year the Program Information Report submitted to The Office of Head Start is used to develop program performance indicators. The Performance Indicators are used to identify programmatic strengths and areas for improvement.

[The 2011 Performance Indicators](#)

Services

EDUCATION

Preparing Children for Kindergarten

Family Participation

As children enter the MOCA Head Start program a home visit is conducted with the family. During the discussion phase of the visit the staff explains the Head Start program, curriculum and the importance of family involvement. Throughout the families participation with the MOCA Head Start program children and families are kept abreast of what is or will be expected of a child as they enter Kindergarten.

With the consent of the parent MOCA Head Start forwards information for children entering kindergarten to the child's new school. In addition, classroom staff begins transition activities early in the year to ease the child's entry into kindergarten. The staff invites Kindergarten teachers to come and speak to the families at parent meetings, toward the end of the year. Teaching staff may schedule a tour of a local kindergarten class for those Head Start children who will be transitioning.

Classroom

In the classroom the teaching staff ensures that the curriculum and the classroom environment are both developmentally and age appropriate in order to meet each child on his/her developmental level. Focus is concentrated on meeting the needs of each child as they move through the developmental continuum. Each teacher establishes a positive relationship with the children in the classroom fostering and mentoring the development of good social and emotional skills. Opportunities to learn academic skills, such as literacy and numeracy skills, are present in all classrooms and assist the child in preparation for movement to the kindergarten classroom.



PARENT INVOLVMENT

MOCA Head Start fosters the role of parents as the primary educators and nurturers, f and advocates for, their children. Therefore, MOCA Head Start works in close partnership with parents to assist them in developing and utilizing individual and family strengths in order to successfully meet personal and family objectives. Parents are encouraged to become



involved in all aspects of the program, from participation in children's activities to direct involvement in policy and program decisions.

Head Start services are also family-centered, following the tenets that children develop in the context of their family and culture and that parents are respected as the primary educators and nurturers of their children. Head Start offers family members opportunities and support for growth and change, believing that people can identify their own strengths, needs, and interests and are capable of finding solutions.

[The 2011 Family Information Report](#)

FAMILY PARTNERSHIPS

Partnerships between Head Start and its families are important to the overall success of the program. Each center has a Family Advocate that serves to support families as their child's first teacher and to support parents as adult learners. They will make visits and contact parents to discuss goals, strengths, and other supports. Family advocates work with community members to locate resources that support family development. Learning opportunities are offered to parents throughout the year based on family interests and performance standards.

MALE INVOLVEMENT

MOCA Head Start believes that men are an important part of children's lives. We are committed to engaging fathers, grandfathers, and other male figures in meaningful activities that affect their children.

Head Start strives for a holistic approach to parenting and parent involvement. We understand the importance of the involvement of fathers/father figures in the lives of their children. The staff at MOCA Head Start encourage father /father figures to be involved in all aspects of our program, including, the classroom, home visits, parent/teacher conferences, parent meetings, parent committees, and Policy Council.



IN-KIND DONATIONS

Head Start needs the support of each child's family and members of the community in order to operate each year. The federal grant only funds 80 percent of the Head Start program; the remaining 20 percent is obtained locally through "In-Kind." In-Kind is parent and community participation in the form of donated time, services, or supplies. Families and other community members have multiple opportunities to participate and contribute towards meeting our In-Kind goal. They can:

- work at home with their child on home activities provided by the center
- help your child transition at drop off and pick up times
- attend parent meetings / serve as an officer
- serve on Policy Council
- serve on the Health Advisory Committee
- help with the program Self Assessment
- serve as a bus aide
- be a field trip chaperone
- answer phones or other office duties
- help with parent information boards
- cook or help in the kitchen
- classroom helper
- other positions needed in the center
-



Any person who volunteers on a regular basis (one or more times every week), will be required to have a background screening. Any person volunteering to work in the kitchen must have a TB test in addition to the background screening.

HEALTH

Ensuring that children are healthy and well nourished is an important part of the Head Start Program. Below you will find MOCA Head Start's information on the health services that were provided to enrolled children and their families.

[The 2011 Health Services Report](#)



DISABILITIES SERVICES



MOCA Head Start is committed to serving all children, knowing that children with special needs also bring special gifts. Below you will find MOCA Head Start's report on Disabilities Services that were provided to enrolled children and their families.

Disabilities services statistics are found in the [PIR Overview](#).

